

Privacy Statement

This privacy notice provides information about the ways in which Wood & Bell collects, stores, shares or keeps personal information provided by our contacts. Wood & Bell fully respects your right to privacy and actively seeks to preserve the privacy rights of those who share information with us. Wood & Bell will not collect any personal information about you without your permission save in cases where we are required to do so by law (e.g. the investigation of a criminal offence, breach of policies, procedures or guidelines etc). Any personal information which you volunteer to Wood & Bell will be treated with the highest standards of security and confidentiality, in accordance with the Data Protection. You will have the opportunity to opt out of at any time including at the time the data is collected.

Collection of Personal Information

Wood & Bell does not collect any personal data about you on its website, apart from information which you volunteer (through email, contacting us, or subscribing to Wood & Bell events and news). Any information, which you provide in this way, is not made available to any third party unless stated and is used by Wood & Bell only in line with the purpose for which you provided it. Third Party consent, where necessary will be stated and requested at time of providing information.

Collection for Technical Information

Cookies may be used by Wood & Bell website to collect non-personal information about how visitors use our website or to remember display preferences. Temporary session cookies may also be used in some areas to enable specific functionality. Session cookies are deleted once you close your browser session.

Occasionally for the purposes of Wood & Bell online services we must pass some cookie information to third parties. These cookies may persist after your browser session has ended. This information will not include any of your personal data or information from which you will be readily identifiable. This information may be used for evaluating your use of the website, compiling reports on website activity for Wood & Bell and providing other services relating to website activity and internet usage. It is stored and used in the aggregate only and is not used to obtain personal data or to contact you personally, but instead to improve website services. Wood & Bell actively seeks to preserve user privacy in any interaction with third parties.

Some areas within the Wood & Bell website may use online data entry forms to collect personal information from web visitors who choose to identify themselves for the purpose of receiving products, services, or information. Areas within our websites that collect data of any type are required to abide by our Privacy Statement. We request no more information than is required to fulfil the purpose for which the information is being collected.

Technical details in connection with visits to our websites may be logged by Wood & Bell internet service provider for accounting and auditing purposes. This technical information will be used only for statistical and other administrative purposes. You should note that technical details, which Wood & Bell cannot associate with any identifiable individual, do not constitute 'personal data' for the purposes of the Data Protection Act 1988 and Data Protection (Amendment) Act 2003.

Rights of Access, Rectification and Erasure

You have a right to be given a copy of personal data held about you. You also have the right to have your data corrected, if inaccurate, or erased, if Wood & Bell does not have a legitimate reason for retaining the data. Further information and advice on Wood & Bell related Data Protection matters can be obtained direct from Wood & Bell by contacting info@woodandbell.com Extensive information can be found on the Data Protection Commissioner's website (www.dataprotection.ie) or from the Office of the Data Protection Commissioner, Canal House, Station Road, Portllington, Co. Laois.

Definitions

Cookies are small snippets of data a website may store on your computer to record basic information, such as visitor preferences. Cookies are used to track usage patterns, traffic trends, and visitor behaviour. They are also sometimes used by online applications to improve user functionality. Most web browsers automatically accept cookies. You may set your browser to refuse cookies from any website that you visit, including the Wood & Bell website. You should note that if a user sets up his or her browser to reject the cookie, he or she may still use the website, but functionality may be impaired.

Changes to our Privacy Statement:

This Privacy Statement is a live document, under regular review. Any changes will be effective immediately. It was last updated in May 2018.